

Selinsgrove Projects, Inc. Minutes of Board of Directors' Meeting

August 16, 2016

The meeting was called to order by Carol Handlan at 6:05 pm.

Attendance: Present: Rich Mease, Carol Handlan, Bruce Johnson, Mike Coyne, and Sean Christine, Joyce Hendricks and Sara Lauver

Absent: Bill Burd,

Others present: Brian Ross and Paul Donecker

Review and approval of minutes from July 19, 2016 meetings: Motion made by Rich Mease and second by Bruce Johnson to accept the minutes. Motion passed.

Treasurer's Report: Mike Coyne and Brian Ross presented the treasurer's report. Motion made by Rich Mease to accept the financials as submitted and second by Joyce Hendricks. Motion passed.

Carol Handlan will be following up with DCED/PDC regarding the effect to the Main Street Program without a full-time manager and with the borough to see if we can have the \$30,000 returned to SPI.

Comments from Public: Paul Donecker suggested that it would be a good idea to have an article written about town-gown relationship.

Old Business: It was noted for the record that an email vote was taken and unanimously approve to accept the resignation of Mary Bannon. It was also noted that an email vote was taken and unanimously approved to hire a part-time Administrative Assistant and finally, it was noted for the record that an email vote was taken and unanimously approved to not fill the position of Main Street Manager at this time

Discussion took place on the posting and receipt of resumes for the Administrative Assistant position. Carol Handlan asked for volunteers to assist with the review and interview process. Joyce Hendricks and Sean Christine both volunteered to assist. A motion was made by Mike Coyne and second by Rich Mease to have Carol, Joyce and Sean work on the review and interview of candidates for the position. Motion passed.

Further discussion took place regarding filling the Main Street Manager's position and it was decided that we would not fill the position at this time and that we would look to setting our goals and determining the needs of Selinsgrove through a documented strategic plan.

Main Street Manager: No report

The Farmers' Market Sara Lauver reported that the market is at capacity. We are rotating restaurants, having musicians play and that the market bag introduction has been well received.

Promotions Committee: No report

Selinsgrove Chamber: No report except that the Chamber Luncheon was next week.

Economic Revitalization: No report

Design Committee: No report

Discovery Trails: No report

Selinsgrove Commons Update: Bruce Johnson provided an update on the need to replace two sensors on the lights. He has a new volunteer, Roger Raffthon who is working with him weekly in maintaining the Commons. He also noted about the grass area and that there have been issues with dogs urinating on the grass resulting in burnouts.

Events:

Hops, Vines & Wines: Carol Handlan reported that there are still some outstanding invoices that need to be paid and that we are waiting on payment from a number of downtown business related to their electronic ads.

Market Street Festival: Carol Handlan stated that everything is on track and that confirmation of participants needed to be done and that the deadline for vendor registration was September 1.

Scavenger Hunt – Carol Handlan provided an overview of what this event will be and clarified that this is a Susquehanna University event and that SPI is assisting in the coordination with the downtown businesses.

White Christmas Decorating Carol Handlan mentioned that the committee will be meeting shortly. She stated that we would like to keep the hanging basket brackets up and Joe Herb is looking into whether this would be a problem or not related to the pole lights. Bruce also mentioned about buying lights for the large Christmas tree and that Coles hardware gave a 50% discount. Decisions need to be made on whether to expand the decorative street lighting now that the third phase of street lights were installed.

New Business:

It was discussed that we need to begin work on SPI's strategic plan. Volunteers to work on this was Bruce Johnson, Carol Handlan, Rich Mease and Mike Coyne.

With no further business, Carol Handlan adjourned the meeting at 7:09 pm.

Respectfully submitted,

Carol Handlan,
President, Selinsgrove Projects, Inc.