

## Selinsgrove Projects Inc. Board of Director's Meeting Minutes

May 16, 2017

The meeting was called to order by Carol Handlan at 6:04 pm.

**Attendance:** Present: Carol Handlan, Sean Christine, Rich Mease, Joyce Hendricks, Bruce Johnson, Ann Scullin-Moyer, Sara Lauver

**Guests:** Lindsay Trick, Paul Williams, Brian Ross

**Not Present:** Mike Coyne, John Lazur

**Review and approval of Minutes from the April Board of Director's Meeting.** A motion to accept the minutes as submitted was made by Joyce Hendricks. Second by Bruce Johnson. Motion passed.

**Treasurer's Report:** Brian Ross presented the May financials in Mike Coyne's absence. There has been little change in the finances from last month to this month. T-Biz has been closed out, vendor fees for the Market St Festival and Farmers' Market are coming in. Payroll taxes for the quarter are included in this financial which is why it looks like they are higher than they should be. A motion to accept May and April's financials (since April approval had been missed last month) as submitted was made by Joyce Hendricks. Second by Rich Mease. Motion passed.

**Borough News:** Paul Williams reported that utility work will be starting on the Isle of Que, Walnut and Chestnut streets. Paul visited Ply Gem again last week, they're growing, they currently have 83 employees and are looking to expand to 100. They are considering starting a second shift. At this point they are not sure if they will need a waste permit, currently they are hauling some of the waste materials to another site that can handle high concentrated suspended solids. There is also a new business in the old Ethno Genesis building. They are manufacturing 1oz. tubes of cocoa butter under the brand name Queen Helene. There is a boutique winery looking at the log cabin façade building downtown. There is also a company that makes kombucha looking to lease a building from Robert Grayson, the application is in process now.

**Walking Ribbon Cutting:** Carol Handlan reported that the Walking Ribbon Cutting is scheduled for Tuesday, May 30<sup>th</sup> from 11am to 1pm. This event will welcome 5 businesses who have either relocated or expanded to join our downtown. A second ribbon will be held in early July.

**Downtown Affiliates:** Carol Handlan reported that the Downtown Affiliates group is expanding. The last meeting was rather long. Lately efforts are concentrating on cross promotion of events. Most local towns have agreed to have a table at the Milton Beer Fest.

**Promotions Committee:** No report.

**Economic Revitalization Committee:** The incubator has moved to its new location at 100 N Market St. Currently there are four businesses working in the incubator.

**Clock Restoration Committee:** Carol Handlan reported that the most recent meeting was cancelled due to interference from Mr. Stoops. The committee will be meeting at an undisclosed location on Thursday. A conference call will be made to Verdin to discuss the restoration project and estimate.

**Design Committee:** No report

**Farmers' Market:** Sara Lauver reported that things are moving along for the Farmers' Market. They have been given approval to close the alley between the Commons for the Farmers' Market. A decision will need to be made as to how things are going to be handled on the Saturday of the Market St Festival. Currently there are seven new vendors. A schedule of entertainment from the first day of the market until the end of June is complete. Bella's Bliss has agreed to a \$50 sponsorship for the first market. The first 25 customers will receive a cash voucher for \$2 off their purchase. The Farmers' Market Committee will be meeting tomorrow night at Bella's.

**Discovery Trails:** No report

**Commons Committee:** Bruce Johnson reported that flowers from Rine's have been ordered for the first weekend in June. They will be getting more of the Victor Salvia. They have decided to go with a new company for the grass mowing. John Lazur is overseeing the process of purchasing cameras for the commons. There is a possibility poles will need to be installed to get the best camera angles. John has attempted to make contact with several businesses as well as obtaining advice from the police to help ensure we purchase the right equipment.

**Hops, Vines and Wines Festival:** Carol Handlan reported that we have not sold the additional 100 tickets that were added this year. The Central PA area is becoming saturated with similar festivals as most towns are having them. We have sold about 1700 tickets, 1189 of which were sold in the first three minutes of the sale. There will be a luncheon held on 6/9 hosted by the Susquehanna River Valley Visitor's Bureau where SPI will be receiving the Herb Bendt Award for the Hops, Vines and Wines Festival. The luncheon is being held at the Watson Inn. Jeff Reed, Bobbie Owens and Carol Handlan will be in attendance to accept the award. If anyone is interested in attending, Carol needs to be informed today.

Carol also shared with the group that Sara Lauver will be awarded the Guy Temple Distinguished Leadership Award at an upcoming Greater Susquehanna Valley Chamber event.

**Market St Festival:** Carol Handlan reported that Market St Festival plans are moving along. Carol, Joyce and Lindsay will be meeting in the coming weeks to discuss entertainment and other festival plans. Lindsay has been visiting the downtown businesses and passing out applications for the Market St Festival.

## **New Business**

Carol Handlan reported that Jeff Sheaffer picked up some of the documents and other items that belong to the Selinsgrove Area Chamber of Commerce. There are still several boxes of materials that need to be sorted as they contain materials that belong to SPI and SACOC.

Due to past and present situations involving an individual, an executive session was called to discuss the matter. As a result of the discussions, a motion to send a No Trespass Notice to the individual was made by Bruce Johnson. Second by Joyce Hendricks. **Votes:** Yes: Bruce Johnson, Joyce Hendricks, Ann Scullin-Moyer, Sara Lauver, Rich Mease and Carol Handlan. Opposed: Sean Christine. Motion passed. A No Trespass Notice will be mailed in the coming days. No legal costs will be realized by SPI.

Several media notices will be coming out in the coming weeks. Information includes the announcing of new SPI board members, awarding of SPI's annual scholarship to a graduating senior from Selinsgrove High School and special events going on in Selinsgrove.

Pennsylvania Downtown Center will be in Selinsgrove on June 20<sup>th</sup> for our final assessment. We are out of the program effective June 30, 2017.

A reminder to all Board Members that we will be serving refreshments at the Gazebo on June 27<sup>th</sup>.

With no further business, Carol Handlan adjourned the meeting at 6:54 pm.

Respectively submitted,

*Lindsay N Trick*

Administrative Support  
Selinsgrove Projects Inc.