

Selinsgrove Farmers' Market Association

Rules and Regulations

Location: The Commons (at the corner of Market and Pine) Selinsgrove, PA

Time: Saturdays from 9am-1pm (**Vendors should be set up by 8:45am**)

Length of Season: Third Saturday in May through October

Organization:

- The Selinsgrove Farmers' Market Association (the Market) is incorporated with Selinsgrove Projects Inc. (SPI) as of June 2016. With this official partnership, the following statements hold true:
 - SPI has created a committee to assist with the functions of the Market. This committee will hold and participate in all Market meetings and maintain proper records of funds and a list of current and past vendors
 - Three leadership roles have been created, they are listed below with their assigned duties
 - Selinsgrove Projects Inc Leader (Carol Handlan)- keep track of Market funds in coordination with SPI, assist in recruiting and registering new Market vendors,
 - Market Operations Manager (Kevin Dressler)- oversee the daily operations of the Market and enforces the rules and regulations, in partnership with association volunteers
 - Market Association Chair (Sara Lauver) – oversee association meetings and duties; coordination of public relations; and overall market operations/events in partnership with Manager

Vendors:

- All vendors must submit an application and pay a season fee of \$75 before they are able to participate in the Market. Applications can be obtained from the Selinsgrove Projects Inc Leader or online at www.selinsgrove.net
- It is the goal of the Market to maintain a balance of vendor categories, with that being the case it is possible that not all submitted applications will be approved
- The Market's vendor categories are the following:

Vegetables	Fruits	Baked Goods
Cut Flowers	Live Plants	Meats
Animal Products	Crafts	Other

- Vendors are personally responsible to be in compliance with local, state, and federal regulations that apply to their business
- Vendors have the right to operate their stands as they choose after meeting the following minimum standards:
 - **Vendors must ensure the safety of their display and canopy. Canopies must be weighted or tied down securely in windy conditions.**
 - **Vendors are expected to attend all market days during the Market season, unless excused by the Market Operations Manager or unforeseen circumstances prevent attendance**
 - **By vote of the Association, individual vendors may have a different but regular attendance requirement**

- **Vendors will strive to sell only products of the highest quality and freshness in keeping with the Market's desired image**
- **Vendors will display a sign identifying the name and location of their farm or business**
- **All vendors are jointly responsible for cleaning up the market site at the end of the market day**
- **Prices for all items on display should be clearly marked with individual price tags, signs, or large legible sign boards**
- The Market Association will hold at least one annual meeting before the start of the next Market season, usually in March or April. All vendors are highly encouraged to attend this meeting as important information is communicated at that time and changes for the next season will be voted on
- In an effort to increase foot traffic at the Market there will be rotating local food and downtown business vendors as well as musical entertainment.

I have read and understand the above stated rules and regulations for the Selinsgrove Farmers' Market Association and by signing below agree to follow said rules and regulations.

Date _____ Business Name _____

Vendor _____
(signature) (printed name)

Questions? Contact Sara Lauver, Market Association Chair at (570) 847-5903, or Market Manager, Kevin Dressler at (570) 238-0138